

Part IV: During Your Grant Period

22. Additional U.S.-Source Income

Supplemental U.S. Funding and Honoraria

As a researcher or lecturer holding a J-1 visa, you are eligible to accept supplemental funding or honoraria if it is consistent with the Fulbright Program's purpose and if it is related to your project. Such funding opportunities must be approved in advance by the U.S. Department of State. The U.S. Department of State will not approve requests that would delay the end date of the grant period. Stipend supplements, ongoing lecturing and consulting opportunities are considered supplemental when you receive funds in excess of your grant. You must report any payment received as income on your tax return.

In order to obtain approval to accept wages or income, you must submit the following letters to IIE/CIES at least 30 days before the intended activity will begin:

- A letter from the institution that is offering you the supplemental funding opportunity. This should state the terms and conditions of the offer, including duration, number of hours, field or subject, amount of compensation and description of the activity.
- A letter from your faculty associate recommending the activity and explaining how it would enhance your program.
- A letter from you indicating why you are interested in undertaking the activity and how it relates to your grant.
- If your grant is administered by the Fulbright organization in your home country, you may also be required to inform them and obtain their approval.

IIE/CIES will then forward the request to the U.S. Department of State for approval. You will receive a written response from IIE/CIES once a decision has been made. **You may not engage in any activity which provides supplemental funding without the approval of the U.S. Department of State.**

23. Traveling Outside the United States During Your Grant Period

If you must travel outside the United States, please note the following:

- **You must notify your IIE/CIES contact person through the Self-Service Portal at least three weeks before any international travel.** Indicate your planned travel dates, destinations, and information on how to contact you abroad.
- Before you depart the United States, **you must mail your original DS-2019 (and any dependents' DS-2019s) to IIE/CIES for a travel validation signature,** which indicates that you remain in good standing with the Fulbright Program. This signature is valid for one year. Only an IIE/CIES representative can sign your DS-2019; the international office at your host institution cannot.

Please mail your DS-2019(s) to:

Institute of International Education
Attn: Exchange Visitor Sponsorship
809 United Nations Plaza
New York, NY 10017