

Catalog of Awards Editing Schedule

PHASE 1: CIES staff review 2012-2013 awards (Nov. 3 – Nov. 16, 2011)

This phase is a new one for 2013-2014. In an effort to clarify and streamline materials used by potential and actual applicants, some of the award catalog fields have been rearranged. In some places, new fields have been added. CIES staff has also reviewed last year's awards and made suggestions that they believe may assist applicants.

End of Phase 1 (Nov. 16, 2011)

PHASE 2: Open editing period for posts, commissions, and ECA regional branches on <http://editcatalog.cies.org> (Nov. 17 - Dec. 30, 2011).

This phase will involve post and commission updating of last year's award descriptions (including additions of new awards and archiving of old ones). The catalog will be available to ECA and CIES throughout Phase 2, to view progress by posts and commissions and for ECA to be involved in communications on proposed new awards and changes to catalog entries. To complete this stage of the process, designated post and commission staff must click on the "Approve for ECA Review" button appearing on each award description (and, for commissions only, each benefits page) to initiate the next stage of editing. This may occur at any time prior to Dec. 30, 2011.

End of Phase 2 (Dec. 30, 2011): Final edits due from posts and commissions

PHASE 3: ECA Final Review (Jan. 3, 2012 – Jan. 19, 2012). This stage will allow for final ECA review of updated awards (and, for commissions only, updated benefits pages). Designated ECA staff will be asked to click on "Approve for CIES Proofreading" (at any point prior to Jan. 19, 2012) to begin the next stage.

End of Phase 3 (Jan. 19, 2012): ECA review finalized

PHASE 4: Proofreading by CIES for Live Catalog's external publication (Jan. 19 – 31, 2012).

LIVE CATALOG OF AWARDS PUBLISHED

Feb. 1, 2012: Catalog published to indicate opening of the 2013-2014 U.S. Fulbright Scholar competition.

***March 1, 2012:** Launch tagging/cross linking of awards; U.S. application available via Embark (no later than **March 1, 2012**).

For technical guidance on using the catalog's editing platform, please consult the walkthrough guide distributed on November 17, 2011. For additional technical assistance, please contact tyoder@powertrain.com.